



Examiner Hotspot: Designing BSA Training

**Wednesday, July 22, 2009
9:00 – 10:30 am Hawaii Time**

It is important to realize that Bank Secrecy Act education is not “one size fits all.” While the BSA exam process requires training and education on anti-money laundering and other aspects of the law, examiners have been asking institutions to tailor the training to the job.

Sometimes lenders feel BSA education does not apply to them, which may be true if every component of the Currency Transaction Report is covered. Instead, develop training with schemes and themes that affect lenders. Although there is a core element that must be included during annual training, certain modules may be added or omitted, depending on the job. This program will help you learn to document and design training for all employees at your credit union and avoid one of today’s examination hotspots.

HIGHLIGHTS

- Developing a training matrix for all employees at the credit union
- How to break down the BSA exam manual to job function
- Who needs to be trained on BSA and why?
- Developing programs for tellers, member service representatives, managers, lenders, operations, and boards
- New employees, new board members, and on-going excellence in your anti-money laundering program
- Common mistakes and mishaps with education and front-line staff
- What examiners might ask employees
- Use every training opportunity to put your best BSA foot forward: orientation, on-line training, consultants, etc.
- Incentives, games, and keeping BSA fun and real for participants

WHY SHOULD YOU PARTICIPATE?

This session is a cost-effective way to develop an effective BSA training program and avoid an examination hotspot. You may train as many individuals as you like for one set price. There will be no travel costs, no time lost from work, and no one will be required to leave the institution.

WHO SHOULD ATTEND?

This informative session will be beneficial for all training managers, BSA officers, compliance officers, and human resource personnel responsible for training.

PLEASE NOTE: Your registration fee allows you to have one telephone connection. However, as many people as you like may listen from your office speaker phone. If you register for the webcast, your registration fee also includes one internet connection from a single computer terminal.

ABOUT THE PRESENTER – Deborah L. Crawford, gettechnical inc.

Deborah Crawford is president of gettechnical inc, a Baton Rouge-based company. She specializes in the education of financial institution employees and officers in the area of deposit account laws, new account documentation, complex compliance regulations and IRAs. She began her banking career with Hibernia National Bank, and holds both a bachelor’s and master’s degree from Louisiana State University.

WHAT IS A TELEPHONE/WEBCAST SEMINAR?

This training method allows unlimited listeners on your office speaker phone. By choosing the webcast option, participants will also be able to view online visuals as the presentation is delivered. Registrants receive a toll-free number and pass code that will allow entrance to the seminar. The session will be approximately 90 minutes, including question and answer sessions. Seminar materials will be sent prior to the broadcast along with hookup instructions. Your pin number, hookup instructions and handouts will be emailed to you. You will need the most current version of Adobe Acrobat Reader available free at www.adobe.com.

CAN’T ATTEND THE SCHEDULED TRAINING? ORDER THE AUDIO/VISUAL CD ROM!

As an added benefit, you may purchase a CD Rom* of this presentation. The CD includes the original audio/visual presentation, the question and answer sessions, and the handouts. In addition, you will be able to contact the presenter if you have follow-up questions. Use this “off-the-shelf” training program for those that could not attend the live seminar and for future training. **AFFORDABLE, PROFESSIONAL TRAINING, WHEN AND WHERE YOU CHOOSE.**

NEW! The CD-Rom now contains the speaker’s visuals, which are synced to the audio recording! A great new improvement at no extra cost to you!

**Hookup instructions and materials will be emailed
approximately two days prior to seminar.**

----- **Registration Deadline: July 13, 2009** -----

Examiner Hotspot: Designing BSA Training

Wednesday, July 22, 2009

Credit Union Name: _____ Phone No.: _____

Contact Person: _____ Email Address: _____
(Required)

(Required for Webcast & CD option only)
Mailing Address: _____ City _____ State _____ Zip _____

- Please register our credit union for:
- Webcast Only \$200
 - CD Only \$200
 - Webcast and CD (PC use only) \$250

Please mail your completed form and payment to: Hawaii Credit Union League
1654 S. King Street
Honolulu, HI 96826-2097