



# ***Big Island***

## ***Federal Credit Union***

# **HELP WANTED**

## **MEMBER SERVICE REPRESENTATIVE-HILO BRANCH**

### DUTIES:

- Performs financial transactions for members such as; deposits, withdrawals, check cashing, loan payments
- Answering member questions in person or on the telephone
- Cross sell all Credit Union products and services

### MINIMUM QUALIFICATIONS:

- Two years of college or one year of similar duties with a financial institution
- Must possess excellent verbal and written communication skills
- Clerical experience involving typing and business machine usage

Established in 1936, Big Island Federal Credit Union has served several generations of members. We know that our success depends largely on the quality of our employees. We're looking for employees who are dedicated to providing exceptional member service, promoting teamwork and who are willing to learn all aspects of the credit union.

Please send resume with references to:  
Big Island Federal Credit Union  
Attn: Human Resources  
66 Lono Street  
Hilo, HI 96720

AN EQUAL OPPORTUNITY EMPLOYER